

News and Views

Municipal Employees Chapter Lawrenceville, Georgia

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Doris Davis CPS/CAP
Editor



**PASSION &
PURPOSE**
MUNICIPAL EMPLOYEES CHAPTER

President's Corner

By: Doris Davis CPS/CAP

2010-2011 year is off to an awesome start. In June we installed our officers. What a great team I have to work with. I chose as our chapter theme for this year "Strengthening the Core" to help us remember to take care of the basics.

Miriam Webster's definition of core is: "A basic, essential, or enduring part". The definition for strengthen is "to make stronger". I would like to apply this concept to the Municipal Employees Chapter. A strong core is essential to an overall healthy body. It holds everything together. In order for our association (IAAP) to be strong, it is reliant on strong districts/divisions. For the GA Division to remain strong, it needs strong chapters. For our chapter to be strong, it is dependent on our members. That is why we need to have a strong core. But how do we accomplish this? Our CORE can be broken down.

C = Commitment. This should be more than just a "buzz word" that is over used today. Is it really your passion? We need to be committed to making our chapter the best it can be.

O = Opportunities. Leadership is just one of the opportunities available to active members. Not only do we get to develop skills that can be used in the workplace, but can do so in a non-threatening environment. Public speaking is very hard for me personally. IAAP gives me the platform to grow in this area as a chapter president conducting meetings. I even stepped out and spoke at our chapter meeting. My chapter was very supportive and offered constructive feedback.

R = Resources. Training, networking, conferences, and seminars are just a few resources available to IAAP. We should be afraid to use each other as a resource either. Building relationships within your chapter and other chapters is invaluable. Also, let your boss know they are getting value from your membership to IAAP and the time you put into our chapter.

E = Excellence. Doing our best at everything we do. Will it always be perfect? No, but it is our best and that is what counts. With our best our enthusiasm will show. Share your passion with others so they can catch it too. Don't horde it! As we do our best we will equip and empower other members to grow to their potential. We have a lot to learn from each other. That is one reason I feel merited members are so valuable.

I'm looking forward to 2010 – 2011 being an incredible year for us. We have new faces along with familiar ones. We can make this year what we want it to be. I want it to be great.



2010 - 2011
Strengthening the Core

C - commitment
O - opportunities
R - resources
E - excellence



Congratulations to . . . Us!

The Municipal Employees Chapter is proud to be a 2009-2010 International Chapter of Excellence. Donna Mitchell, CPS/CAP was on hand to accept our award at the S.E. District Caucus in Boston. We were one of eight chapters in the Georgia Division to receive this award.

Thanks to Past President Rena Blackstock, CPS/CAP for keeping us on track for this prestigious award.

2010 EFAM Update

By: Rena Blackstock, CPS/CAP



Donna Mitchell, CPS/CAP &
Rena Blackstock, CPS/CAP
2010 EFAM

Wow, what an adventure and an awesome opportunity attending the 2010 Education Forum and Annual Meeting has been. This was probably the best educational opportunity I have attended this year (to date).

Saturday, July 17 was spent getting to Boston (an adventure in and of itself), getting settled, registered, and discovering where everything was at.

Sunday, July 18 was devoted to the Business Meeting. The day started with the Delegates Briefing – always interesting with the International's Parliamentarian leading the meeting. The Parade of Nations (members displaying the flag of the various countries in attendance), the introduction of the Board of Directors, and the welcome from President Shamali started the official Business Meeting. Bianca Constance, NE District, performed the National Anthem and did an outstanding job. There were 301 first time attendees at this year's EFAM out of the 1,221 registered by 8:30 a.m. on Sunday. Among items of business were presentation of the slate of officers, various reports and state of addresses, and the presentation of the Avery Achievement Award. The Office Expo was held Sunday afternoon and Monday morning to give all attendees ample time to meet with vendors and see what new products are on the market. The Evening of Welcome was held Sunday night with music and dancing.

Monday morning was spent voting and then going through the Office Expo while waiting to see if another ballot would be needed.

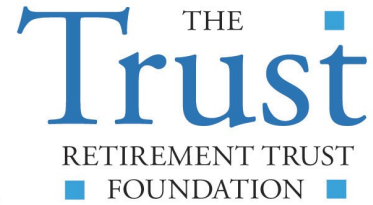
Then it was free time until that afternoon's Delegate Briefing and Business Meeting. Monday was time for the Amendments to the Bylaws and Standing Rules to be voted upon. All the proposed Amendments were adopted, some with minor changes.

Election results were announced – the 2010-2011 Board of Directors are:

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About the Retirement Trust Foundation

By: Jody Jones



The Retirement Trust Foundation was created in 2000. This independent, non-profit organization is administered by a six member International Board of Trustees, four of whom are elected at large from the membership of the International Association of Administrative Professionals and serve with the IAAP International President and Treasurer.

The IAAP Retirement Trust Foundation is a 501(c)(3) tax-exempt charitable organization. Contributions made to the Foundation are deductible as provided in Section 170 of the IRS code. Bequests, legacies, devises, transfers or gifts to or for the Trust's use are deductible for Federal estate and gift tax purposes.

The Trust was formed and operates exclusively for charitable purposes; i.e., for the primary purpose of acquiring, maintaining and operating homes for needy and elderly administrative professionals and otherwise assisting needy and elderly administrative professionals. The demand for comfortable, affordable housing for retired administrative professionals is growing, and the RTF seeks to help fill that need with Vista Grande.

The benefits of the RTF begin from the time you become a member of IAAP. For more information on the International Association of Administrative Professionals, please visit <http://www.iaap-hq.org>.



2010 EFAM Update

(Continued from page 2)



2010—2011 International Board

- | | |
|------------------------------|------------------------------------|
| President | Mary Ramsey-Drow, CPS/CAP |
| President Elect | Tamra L. Goodall, CPS/CAP |
| Vice President | Karlana Rannals, CPS/CAP |
| Secretary | Antoinette Smith, CPS/CAP |
| Treasurer | Judith A. Yannarelli, CPS/CAP |
| Director, Northeast District | Bianca M. Constance |
| Director, Northwest District | Kristi Rotvold, CPS/CAP |
| Director, Southwest District | Dortha W. Gray, CPS/CAP |
| Affiliate Representative | Leanne M. Fisher, GradCert Bus, JP |
| RTF Trustee | Carolyn L. Prather, CPS |
| | Kelly A. Reggio, CAP |

Southeast Director, Virginia Boyd, CPS/CAP was not up for election this year. This office will be voted on next year.

Tuesday was devoted to education seminars and two keynote speakers. Both keynote speakers did an excellent job and hopefully this is a tradition International will continue at future EFAMs. All the educational seminars I attended were relevant to today's work environment and well worth the time spent.

Wednesday was also devoted to education seminars (again all pertinent to today's work environment with very good speakers) and then ended with the Awards Banquet. Speeches were made as were presentations of awards and appreciation. Final registration was announced – 1,456 attendees! Georgia Division was recognized as a Division of Excellence for the second year!!

Thursday was spent sightseeing and traveling home (another wonderful adventure).

2010-2011 Chapter Officers

- Doris Davis CPS/CAP—*President*
- Debbie Boyd—*Vice President*
- Mary Beth Bender CPS/CAP—*Secretary*
- Cheryl Goodwin CAP—*Treasurer*

2010-2011 Committees Chairs

- | | |
|---|--|
| Awards – <i>Faye Williams</i> | Membership – <i>Debbie Boyd</i> |
| By-Laws and Standing Rules – <i>Doris Davis, CPS/CAP</i> | Newsletter – <i>Doris Davis CPS/CAP</i> |
| Community Service – <i>Donna Mitchell, CPS/CAP</i> | Programs – <i>CoTinna Harris</i> |
| Education – <i>Jan Brumbelow, CPS/CAP</i> | RTF – <i>Jody Jones</i> |
| | Ways and Means – <i>Debbie Boyd</i> |

2010 Monthly Program Schedule

July

No Monthly Meeting—Strategic Planning Meeting / Chapter Leadership Training

August

Past GA Division President, Donna Mitchell, CPS/CAP
“Turn Up The Heat: 212”

September

TBD

October

Greg Creech, “Excel vs Access”

November

TBD

December—Chapter Christmas Gathering

No Monthly Meeting

